

Meeting of the Steering Committee of the East Bay Conversation Project Contra Costa Chapter

March 16, 2015

JFK University

100 Ellinwood Way, Room N364, Pleasant Hill 94523

Those who are unable to attend in person may participate by phone,

Call 800-882-3610; passcode 6233892#

Agenda:

- 1) Welcome and Introductions – Linda Best, Chair
- 2) Review of Summary of Previous Meeting
- 3) Updates from Steering Committee Members on Outreach Activities
- 4) Update on “Conversation Village” – National Healthcare Decisions Day (April 16th)
 - a. Status Report
 - b. Volunteers Needed (volunteer descriptions will be circulated at meeting)
- 5) Update on August film showing events – Victoria Emmons, Suzanne Lieb?
- 6) Future Funding for the East Bay Conversation Project – Donald Waters (use link below)
- 7) Update on website www.eastbayacp.org – Katie Kadas
- 8) Convene CC Chapter Steering Committee Meetings Quarterly in the Future?
- 9) Announcements and FYIs (to access included documents please use this link:
<https://accma.box.com/s/g6uj81x9zffw5wpxfn9w>)
 - a. National Healthcare Decisions Day flyer (English and Spanish) (follow link to access documents)
 - b. National Healthcare Decisions Day “Recruitment Form for Coaches” (follow link to access document)
 - c. Summary Report of Outreach and Activities (follow link to access document)
 - d. Reminder: Upcoming CCCC Program: Palliative Care 7th Annual Summit, April 14-15 in Sacramento
 - e. Template PowerPoint Presentation (follow link to access presentation)
 - f. Brochure for East Bay Conversation Project (follow link to access document)
- 10) Final comments and adjournment